



Data Subject Access Request

In order to process your request, we require some further information from you to help us locate your files. Please fill out the form below in as much detail as possible, leaving out any of the sections that are irrelevant.

- **Full Name*;**
- **Date of Birth*;**
- **Current Address*;**
- **Address in connection with enquiry (if different from above);**
- **Purpose of requested information*;**
- **Any other relevant information;**

* = These details are essential.

Please return to The Accounts Department with the £10 fee made payable to A1 Housing Bassetlaw Ltd