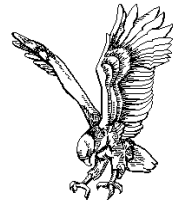


# Parish of St. John the Divine – Rastrick



Vicar: Rev Matthew R Pollard  
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## Minutes of the meeting held on Wednesday 20<sup>th</sup> April 2011

### Present:

Rev. Matthew Pollard (Chairman)	Roger Ellis	Alan Hoggard
Rev Stephen Hannam	Christine Whitaker	Hilary McCarthy
Christine James (minutes)	Jane Foley	Barbara Rukin
Graham Readshaw	Trevor Lewis	David Marshall (Visitor)

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### Action

#### 1 Opening Prayer

Rev. Matthew Pollard led the meeting in Evening Prayer for Passiontide including a reading from Isaiah 63: 1 – 9 read by Trevor Lewis. Rev Matthew Pollard welcomed Jane Foley and Trevor Lewis as newly elected members and also David Marshall who has been elected to become our Church Warden after formally being admitted.

#### 2 Apologies for Absence

Apologies were received from Dianne Bates, Glenys Kendall, Soo Sykes, Simon Day and Richard Mason.

#### Minutes of the 16<sup>th</sup> March 2011 Meeting

3 Graham Readshaw proposed that the minutes were accepted, seconded by Barbara Rukin and accepted with 2 abstentions. Rev. Matthew Pollard signed the minutes, which can now be published.

#### 4 Matters Arising from 16<sup>th</sup> March Meeting

Matthew has spoken to Laurence Dowson regarding the removal of ‘the tree’ but as yet there has been no action. Jane Foley volunteered to take down the tree.

**JF**

Celebrating Rastrick was discussed. Barbara Rukin reported that it had been a good event with 30 exhibitors. Although there were not as many visitors as in the past, it had been busy. It was felt that maybe the signs to the event need addressing. Rastrick High School has not charged for holding the event. As it had been held in the new technology suite they felt it had been good advertising for the High School and their new facilities. Some of the £100 financial contribution requested from each of the Churches involved will be returned. A member thought that a different venue could be looked at in the future, as using two rooms broke up the event. Another member said stallholders may not want to participate in the future and that the Pantomime Society would not be encouraged to be involved again. Schools did not get involved this year and it was felt that this had a detrimental effect on the number of visitors. The Sunday morning service was discussed and it was commented that some people felt that the service was bland with not enough Christian content. Matthew thanked members for their feedback and constructive criticism.

#### 5 Minutes of Sunday 10<sup>th</sup> April

The minutes of the meeting were unanimously accepted. These were

proposed by Trevor Lewis and seconded by Graham Readshaw.

## 6 Matters arising from the APCM

Matthew reported that there was on-going dialogue between David Knox and Richard Mason regarding the accounts. There will then be an extra ordinary meeting when the finalised accounts will be presented.

Difficulties regarding the Baptism service and the APCM occurring on the same Sunday morning were discussed. It was felt that better planning was needed in future. It was decided that Sunday morning was the best time for the APCM.

Christine Whitaker expressed her willingness to be co-opted as our third representative for Deanery Synod. Christine's election was proposed by Roger Ellis, seconded by Barbara Rukin, and this was passed unanimously.

## 7 Gardener

Roger Ellis reported that 45 people had signed up to the separate fund for the gardener and monies had started to be collected. There is to be a notice in the newsletter regarding payment details.

## 8 Correspondence

Matthew read a report from Oriel Kelly regarding her recent trip to Mara. The report, which showed pictures taken on the visit, was passed around.

It was noted that the Articles of Inquiry need to be completed by the Church Wardens.

## 9 Quinquennial

Graham Readshaw informed the meeting that H I C has been looking through the report. A lot of the work has already been done and more will be done. The PCC will review any work still outstanding at the PCC meeting in September.

## 10 Fund raising/Reports from sub-committee

Trevor Lewis will join the Regular Giving Group

Jane Foley will join the group organising the Beer Festival

Graham reported on 'Marketing the Hall'. Members had sight of the report setting out ideas for use, publicity and costs. He asked if the PCC would agree to back marketing by leaflet and if so would finance be available. It was agreed that Graham will produce a draft leaflet for the next meeting and the PCC will give the group a budget. Other ideas regarding promoting the Hall such as the internet, posters and Calderdale were discussed. Also the impact on the Cleaner and Rod needs addressing and the possibility of someone taking on the roll of Caretaker needs considering. Graham will speak to Rod regarding his feelings on the matter. Rubbish bins are still an issue and if the Hall is to be marketed professionally the cost of rubbish removal needs to be built into the hiring costs of the Hall. Availability of the Photocopier if the Hall was hired for business use was discussed. It was decided that use of the photocopier should be limited and not be advertised for general use. The Churchwardens and secretary will be the only people with a key for the cupboard where it is stored. Matthew thanked Graham for the report. It was felt that the grouping of sub committees should be re-visited at the next meeting.

GR

PCC

## 11 Organ Fund/Grants

Barbara Warhurst's sons have donated £3,000 specifically for the Re-leathering of the bellows. There is now £3,600 in the organ fund, leaving a

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short fall of around £1,400. The estimated cost has increased due to VAT and the cost of leather. A second quote for the work is being obtained. Julia Tum has already researched available grant bodies and Christine James will contact Julia to ask her to progress with applying for grants as soon as possible as it was felt that the organ was 'on borrowed time'.

**12 Election of representatives on the following committees/positions**

<b>HIC</b>	Barbara Rukin
<b>Scout Group</b>	Christine Whitaker
<b>Missions and Charities</b>	Richard Mason, Cindy Lewis, Dianne Bates, Margaret Ellis, Oriel Kelly, Cherry Fancourt, Caroline Ingle, Audrey Belcher

These persons were duly elected to serve.

They were proposed by Roger Ellis, seconded by Alan Hoggard

<b>Electoral Roll Officer</b>	Trevor Lewis
<b>Finance Sub Committee</b>	Matthew Pollard, Richard Mason, Roger Ellis, David Marshall, Alan Hoggard

These persons were duly elected to serve

They were proposed by Graham Readshaw, seconded by Christine Whitaker

<b>Churches Together</b>	Barbara Rukin, Doreen Davis
<b>Worship Leaders Group</b>	Matthew Pollard, Alan Hoggard, Pam Dimbelby, Glen Tatton, Norman Lake, Stephen Hannam

**Growing Together in Rastrick** Barbara Rukin, Doreen Davies

**13 Health and safety**

Matthew said that Laurence Dowson has still to do a 'walk through' of the buildings. Barbara will speak to Laurence. **BR**

**14 Core group**

Nothing to report. Group members need to be clarified. Persons thought to be on the group are: Dianne Bates, Cherry Fancourt, Shirley Stow, Stephen Hannam, Matthew Pollard and Alan Hoggard. **PCC**

**15 Child Protection**

Christine James reported that there are no issues at present. It was agreed that our child protection policy needs reviewing. Jane Foley will help Christine look at our policy in conjunction with a model policy from Wakefield Diocese.

**16 Treasurer's report/finance**

A letter received from the insurers informs us to be vigilant and warns that we are at 'high risk' of metal theft. Smart water is being applied to pantomime equipment. A quote for £1,425 has been received to remove and replace the path at the side of the church where some flags have been stolen. Members

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agreed that the path does not need to be replaced and could be grassed over.

**17 PCC corporate Communion May 8th**

Members' duties for the readings, Intercessions, collection and elements were decided. The hymns have been chosen and given to Pam Dimbelby

**18 Dates for diary/fundraising**

21 <sup>st</sup> May	Music concert (Anne Beaumont)
24 <sup>th</sup> May	Hospitality Evening
25 <sup>th</sup> May	Mothers' Union Coffee day. 10.00-12.00 and 19.00-21.00
25 <sup>th</sup> May	Wednesday Nighters open evening. Humorous talk - Liquorice
18 <sup>th</sup> June	Away Day – Heatherwood
8 <sup>th</sup> July	St. John's Voices Concert
20/27 <sup>th</sup> Sept, 4/11 October	– Harvest Lunches
30 <sup>th</sup> Sept/1 <sup>st</sup> Oct	– Beer Festival
12 <sup>th</sup> Nov	Art Exhibition
19 <sup>th</sup> Nov	Table Top Sale
1 <sup>st</sup> Dec	Christmas Lunch
Beginning 5 <sup>th</sup> December	– Pantomime
17 <sup>th</sup> Dec	Carol Singing

It was noted that the Mothers' Union and Wednesday Nighters events had both been arranged on the same date. The booking of events and publicity needs addressing.

It was agreed to hold the September's PCC meeting on the third Thursday of the month in the back room due to pantomime rehearsals. Dates of PCC meetings have been circulated to members and dates and rooms booked with Rod.

**19 Any other business**

The Pantomime Society is willing to be involved with the 'Murder Mystery' event suggested for fund raising. This will have to take place early 2012. The PCC agreed to the proposal.

Graham circulated prices for replacement toner for the photocopier. It was agreed to purchase the 'budget toner' at £38.96.

There has been frustration regarding the Worship rotas. Norman Lake had been waiting for information to complete the rota lists and as a result the lists were delayed. It was noted that the lists need to be available at least one month before the old lists run out, as people need to prepare for their duties.

**20 Date and time of next meeting**

The next PCC meeting will be held on Wednesday 18<sup>th</sup> May in the Sturrock room at 7.30pm

The meeting closed at 9.35pm with the Grace

Christine James  
PCC Secretary