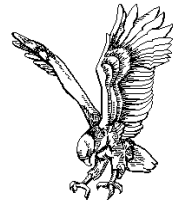


# Parish of St. John the Divine – Rastrick



Vicar: Rev Matthew R Pollard  
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## Minutes of the meeting held on Wednesday 16 June 2010

### Present:

Rev. Matthew Pollard (Chairman)	Cherry Fancourt	Roger Ellis
Rev Stephen Hannam	Christine Whitaker	Hilary McCarthy
Christine James (minutes)	Richard Mason	Barbara Rukin
Soo Sykes		

- | Ref |   | Action            |
|-----|---|-------------------|
| 1   | <b>Opening Prayer</b><br>Rev. Matthew Pollard led the meeting in Evening Prayer including a reading from Romans 10 vs 1-10 read by Soo Sykes.   |                   |
| 2   | <b>Apologies for Absence</b><br>Apologies were received from Alan Hoggard, Dianne Bates, Graham Readshaw, Simon Day and Pat Lee.  |                   |
|     | <b>Minutes of the 19<sup>th</sup> May 2010 Meeting</b>  |                   |
| 3   | The minutes were accepted and can be published.<br>Rev. Matthew Pollard signed the Minutes.   |                   |
| 4   | <b>Matters Arising</b><br>Soo Sykes reported that the photocopier (which was a donation) is not working. It was agreed to ask Graham to find out if the previously suggested copier was still available and if the price is within 10% of the previous quote then the committee agreed he is to go ahead with the purchase.         | <b>RM<br/>PCC</b> |
| 5   | <b>Church Photos</b><br>In Graham's absence to be held over until the meeting in July.  |                   |
| 7   | <b>Cost of repairs to wine jug</b><br>Stephen Hannam has this in hand and is going to look at Cruets this week.   | <b>SH</b>         |
| 8   | <b>Offertory counters</b><br>Richard Mason said he is to run training for Offertory counters and is in the process of preparing the necessary forms, which should be completed before the next meeting.   | <b>RM</b>         |
| 9   | <b>PCC sub-committees for fund raising</b><br>The Parish Gift Day committee is to have their first meeting next week.<br>The committee responsible for 'Thank you letters' has already met and will meet again before the next PCC meeting.<br>Marketing the Church Hall committee are waiting until the new toilets are completed. |                   |
| 10  | <b>Toilet Refurbishment</b><br>Richard reported that this was on track. Grant monies were being drawn down  | <b>RE</b>         |

and work is due to start on 5 July. Roger said he would give a report to the Church community on the situation regarding the work in progress and the restrictions that will be in place. It will also be published in the magazine and the newsletter.

### 11 Hall Repair

Richard reported that this was going as planned. The 'drying contractor' hopes to unplug the machines as the drying is going well. The plastering of the walls will begin when the drying is completed. Richard reported that there has been a loss of income as two blood donor sessions have been cancelled and the drying equipment has increased electricity consumption by £35 per week. The loss of income and the extra electricity costs will be included in the insurance claim. Roger said that the use of rooms should be minimised whilst work is being done. Soo Sykes has concerns as youths are hanging around the car park and climbing onto the roof. Roger asked if we should consider having something on the roof to stop this.

### 12 Church precincts

Roger reported that the precincts need tidying. He said that the weed killer had not worked as well as was hoped and suggested that an evening when younger people could help with the tidying should be arranged. Monday 28 June was agreed and this date would be promoted in the newsletter. Cherry asked if rubbish from the front of the church could be tidied and put in the skip. Soo said the Brownies and the Rainbows could not go on the grassed area due to dog dirt. Roger said he has spoken to dog owners but the problem still exists. It was agreed that Roger and Graham will discuss security of the precincts and the roof.

**RE**  
**GR**

### 13 Correspondence

*Accord Singers* - Christine James has received a letter from Graham Sorrell in reply to the thank you letter she sent on behalf of the PCC. The letter conveys how much they enjoyed singing in Church and would be happy to pay a return visit.

*Organ* - Matthew referred to the information that Pam Dimpleby had sent regarding repairs to the organ. This information had been circulated to all PCC members. An organ rebuild and repairs to the bellows were discussed. The estimated cost of re-leathering would be £3,700. Roger Ellis thought we should wait a few months until the hall is sorted, as there may be grants available. Julia Tum who would pursue the grants is still busy with toilet grants and it was felt that these grants needed to be dealt with before investigating organ grants. It was agreed by the PCC that basic maintenance should go ahead at this time as the temporary repair to the bellows is holding out and the situation be re-addressed once the toilets are completed. It was noted that Pam is still happy to use the same maintenance person.

### 14 Electoral Roll

Richard reported that he had removed Marie Mayhew from the register as she had recently died.

Roger had concerns regarding the down turn in Church attendance amongst regular attenders, particularly over the last few Sundays. He wondered whether Sundays were still the best days for the main service. Soo Sykes said the Brownies did not attend services as regularly as in the past. Matthew noted that we were now a more active Church and held more house groups and courses than previously but church attendance had dropped. Rev Stephen Hannam said he was also aware of the situation. He said attendance may be down particularly on Sundays when there was no Junior Church and

thought it might be helpful to monitor the situation. It was noted that this could also be discussed by Pastoral groups and Marketing the Church Group. The Core Group will meet before the next Pastoral Care group in September to discuss these issues.

### 15 Health and Safety

Cherry Fancourt was pleased to inform the meeting that we had been awarded a 3\*rating (out of a possible 5\*) for the kitchen after the spot hygiene inspection. This had been listed in The Courier.

### 16 Core Group

Roger said that at present only a few people had signed up for the away day. He said it had been advertised and the Pastoral Care Group leaders had been asked to contact people in their groups to advertise the event. Barbara mentioned that the date coincided with Brighthouse Gala. Matthew said that this had been considered when dates had been decided upon.

Matthew said there had been an away day with our Core Group at St John's and the Core group at St Matthew's to plan an 8-week 'Y Course' in the Autumn. This will be held at two venues - St Matthew's Parish Centre and at The Globe Public House.

### 17 Finance

Richard reported on his Treasurer's report, which had been circulated to members. He said that income was in line with the forecast and that donations have been spread over the year. He explained how the budget had been worked out. He said that the expenditure of the Church account was inline with the budget and the Church Hall was showing a healthy surplus. Richard was pleased to report that a verbal quote for this year's Hall insurance suggested an increase of only £50.

The Finance sub committee will meet to discuss issues regarding the treatment of legacies.

Richard also reported that £1060 had been raised for Christian Aid. This was £80 more than last year and that the bag packing had raised £775.

### 18 Mara

Matthew thanked Oriel Kelly for the report that had been circulated regarding her visit to Mara in April.

### 19 Deanery Synod

Barbara Rukin gave a comprehensive report on the meeting of the Deanery Synod. Amongst the items she reported on was that the BBC is producing fewer programs on Christianity, interviewing for the Bishop of Bradford (for the first time) and clergy pensions. There will be a Deanery visit to the Cathedral 29 September, a Deanery Conference 1 – 3 October and a Parish Finance meeting at All Saint's Church Elland 4 November. Rev Matthew Pollard is now the Deanery Vocations Officer. Brighthouse Parish is now down on clergy but there is still money available to buy in other services.

### Brighthouse and Rastrick Annual Meeting

Barbara reported on the meeting. She said that parishes are being asked to look for an Assistant Secretary to take over next year. Turning Point is still looking for a Director and they are so busy they could do with more help. The Women's World Day of Prayer at the Salvation Army went well. Churches are being asked to produce information that can be given out as packs at Brighthouse Gala. This went well last year. Rastrick has already given theirs.

**Ref****Action**

Matthew thanked Barbara for the reports and also her attendance as our representative at these meetings.

**20 Policy regarding flowers at weddings**

This is to be reported on by the Marketing of Church Group at a later date.

**21****Dates for the diary/fundraising. Hall bookings**

Safari Supper 9<sup>th</sup> July

Hall rotas will be circulated to all members. Bookings will be restricted due to reduced facilities. The blood donors' will check our facilities before deciding on sessions. The last session was held at St Martin's Church.

**21 Any other Business**

Nothing to report

**22 Date and time of next meeting**

The next PCC meeting will be held on Wednesday 21<sup>st</sup> July 2010 in the Sturrock Room at 7.30 prompt.

The meeting closed at 9.10 with the Grace

Christine James  
PCC Secretary