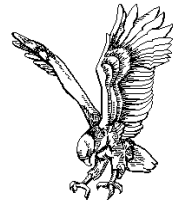


# Parish of St. John the Divine – Rastrick



Vicar: Rev Matthew R Pollard  
1 Vicarage Gardens, Rastrick, Brighouse, West Yorkshire HD6 3HD

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## Minutes of the meeting held on Wednesday 16 February 2011

### Present:

Rev. Matthew Pollard (Chairman)	Richard Mason	Dianne Bates
Rev. Stephen Hannam	Christine Whitaker	Glenys Kendal
Christine James (minutes)	Roger Ellis	Barbara Rukin
Graham Readshaw	Soo Sykes	Hilary McCarthy

- | Ref  | Action            |
|--|-------------------|
| <p><b>1 Opening Prayer</b><br/>Rev. Matthew Pollard led the meeting in Evening Prayer including a reading from 1 Timothy Chapter 3 read by Christine James.</p>  |                   |
| <p><b>2 Apologies for Absence</b><br/>Apologies were received from Pat Lee, Alan Hoggard and Cherry Fancourt</p>   |                   |
| <p><b>Minutes of the 19<sup>th</sup> January 2011 Meeting</b></p>  |                   |
| <p><b>3</b> Matthew Pollard proposed that the minutes were accepted. These were approved with 3 abstentions from members who were not present at the January meeting. Rev. Matthew Pollard signed the Minutes. The minutes can be published with amendments.</p>   |                   |
| <p><b>4 Matters Arising</b><br/>No matters arising.</p>  |                   |
| <p><b>5 Reports from PCC sub committees</b><br/>Roger reported on another positive meeting held to discuss the Beer Festival. He will present a formal structure to the PCC, but at present preparations are ongoing. The 'Direct Giving' group have met and will report back when Alan and Cherry are present.</p>  |                   |
| <p><b>6 Fund Raising Events</b><br/>Barbara Rukin told the meeting that the Wednesday Nighters meeting on the 25<sup>th</sup> May will be an open evening as the guest speaker will be Tom Dixon who gives an interesting talk on Liquorice. This would be another fund raising event. Graham Readshaw said that lots of fund raising suggestions had been discussed at the pantomime meeting and the panto committee would discuss these ideas further. Richard Mason said that there appeared to be sufficient ideas for events this year but a rolling program of events was needed. It was decided that all fund raising ideas would be looked at more fully at the March PCC when feasibility and responsibility for events would be addressed. Matthew thanked all members for the many ideas that had been suggested.</p> | <b>PCC</b>        |
| <p><b>7 Art Exhibition</b><br/>Barbara reported that she had contacted Matthew Evans and Cynthia Smith. Both people expressed their willingness to be involved but would</p>   | <b>BR<br/>PCC</b> |

need help. In the past Matthew Evans did the administration work and is the person with the contacts. Barbara will speak to him again to ascertain how much help he is able to give. It was agreed that the standing committee of church officers would make a decision about whether the art exhibition was to go ahead after Barbara Rukin has spoken again to Mathew Evans. A decision will then be made regarding this year's exhibition. It was noted that an annual art exhibition needs organising in advance on a yearly basis for diaries. It would also be helpful to involve Woodhouse School.

## 8 **Deanery Synod**

Barbara reported on the open meeting she attended to discuss the ordination of women bishops. Speakers for and against led the meeting at which clergy and laity spoke and commented. A vote was taken on questions, which were confusing resulting in a number of objections and abstentions. This resulted in only 34 for the motion, 11 against and 10 abstentions. The meeting was an opportunity to express views, as the Diocesan Synod will make the final decision. This was in effect a 'straw poll'.

## 9 **Churches together in Brighouse and Rastrick**

Barbara reported on the meeting she attended. Arrangements were made for Good Friday, Pentecost and Brighouse Gala. Dates for the diary were published.

## 10 **Celebrating Rastrick**

Barbara reported that she was still waiting for replies from the second round of letters sent out. Power sockets in the allocated room at the High School could be a problem with trailing leads from electrical equipment. This should be monitored and addressed for the next celebration in 3 years.

## 11 **Core Group**

Nothing to report

## 12 **APCM**

Christine James agreed to collate the booklet, which needs to be available for the congregation to read in advance of the meeting. Graham requires 2 weeks for the printing. Graham wishes to stand down as a churchwarden after many years service. Roger Ellis agreed to stand for churchwarden for a final year as he felt that it would be detrimental to the Church for two experienced wardens to step down at the same time. A member of the congregation has expressed a wish to stand as warden and Graham will follow this up. Barbara and Christine Whitaker agreed to stand again as Deanery Synod representatives. Cherry Fancourt who is our 3<sup>rd</sup> representative was not present at the meeting. Election of PCC members was discussed with suggestions for new members. Soo Sykes agreed to stand again. Reports from PCC secretary, churchwardens and Deanery Synod will be emailed to members before the next meeting.

## 13 **Correspondence**

Details of proposed concert/CD recording from Pam Dimbleby – Fund raising event for July. Matthew to speak to Pam regarding a date. Safeguarding and CRB news resulting from proposed changes regarding checks for volunteers. At present we are to carry on as before until clear

**MP**

Ref	Action	
	<p>guidelines are available. Police and Calderdale. There is a pot of money and grants that may be available if we fulfil criteria with regard to improving environmental/community safety, antisocial behaviour or developing community engagement. Applications for grants available until 4<sup>th</sup> March.</p>	
14	<p><b>Electoral Roll.</b> Julia Pitts has been removed from the roll</p>	
15	<p><b>Health and Safety</b> Matthew confirmed that he has sent Laurence Dowson a formal letter confirming his position as Health and safety officer. Laurence hopes to carry out a 'walk through' in March. The feasibility of fitting a rail to the Chancel steps and also the steps into the Lady Chapel will be looked into.</p>	
16	<p><b>Storage of Television and video</b> Soo asked if the large television, video and cassette players in storage were ever used. Junior Church no longer requires them and Matthew said that although he had used them in the past, technology has moved on. The PCC agreed that they could be disposed of.</p>	
17	<p><b>Finance</b> Richard reported that nothing much had changed since his November report and he was working towards the year-end. He has notified Wakefield of our smaller parish share but as yet had no response although the cheque has been cashed. January's deficit for the current year is £1,000. The bag pack raised £600 for church funds. £750 was raised in the buckets but 20% went to Sainsbury's charity – Highbury School. Regarding the Hall, Richard is still closing off accounts for last year. There has been some extra income from the Accord Singers as their rehearsal room is still unavailable. A bill for £900 for jetting and clearing out the drains has been received. Yorkshire Water has confirmed that the drains are our responsibility.</p>	
18	<p><b>Recommended Budget</b> This has already been approved except for anticipated fund raising. The Church account shows a deficit of around £5,500 when proposed events are taken into account. It is hoped that the Beer Festival will make a large contribution. The budget was finalised by agreeing that the figure of £8,000 should be inserted for budgeted fund raising events. The proposed Hall account shows a surplus of £3,300. It was proposed to adopt the completed budget.</p>	
19	<p><b>Cleaner</b> Hall users and organisations have a responsibility to take rubbish away and keep the toilets in a clean condition. The Standing Committee will look into this along with the terms and conditions of hiring the hall.</p>	<p><b>Standing comm.</b>  <b>RE</b></p>
20	<p><b>Drains</b> Graham reported on the problems encountered with the drains. He stressed that the problems were no fault of the builders but were due to years of 'solid' build up. There had been a backlog of solid with the liquid draining away. The blockage took 10 hours to clear using a powerful jet and involved 2 operatives. This resulted in a bill for £900. A camera down the drain showed that the drain had sunk and cracked. Richard is waiting for an estimate for the repair to the crack. Graham said that the roots of a</p>	<p><b>MP</b></p>

large tree were causing concern and asked the PCC to give permission for its removal. Matthew said he would contact the Archdeacon, as his permission would probably be needed. Graham and Robert Beaumont checked the drains this week and found a build up already starting, which they managed to clear. This will be checked on a regular basis. Matthew thanked Graham for all his dedication, which we recognise and are grateful for.

## 21 Gardener

Cherry had obtained a quote of £800/year from a gardener. This involves cutting the grass on a regular basis, keeping down weeds and removing all garden rubbish. It was proposed that the congregation would be asked to fund the gardener separately as a one off yearly payment. Roger explained that tidy precincts made the Hall more saleable and asked if the PCC would support the principle. Another quote would be obtained and the standing committee would progress on the proposal. The PCC agreed on the proposal.

## 22 Administrator

A meeting is still to be arranged as Matthew has been away.

## 23 Hall Bookings

Hall bookings for March have been circulated. There has been one alteration for 18<sup>th</sup> March. Christine James will check to make sure Cherry and Freda are aware of the change.

**CJ**

## 24 Dates for the diary/fund raising

4<sup>th</sup> March World day of prayer - Salvation Army  
 5<sup>th</sup> March Shrove Tide Event - Beetle Drive  
 15<sup>th</sup> March Tuesdays' for 5 weeks Lent Lunches + Labyrinth in Church  
 10.30 – 12.00 before the lunch.  
 19<sup>th</sup> March Tabletop Sale  
 20<sup>th</sup> March Parade Sunday  
 22<sup>nd</sup> March Diocesan Commission open evening St Matthew's  
 Northowram 7.30pm  
 26/27<sup>th</sup> March Celebrating Rastrick  
 10<sup>th</sup> April APCM  
 21<sup>st</sup> May Music concert (Anne Beaumont)  
 24<sup>th</sup> May Hospitality Evening  
 18<sup>th</sup> June Away Day – Heatherwood  
 20/27<sup>th</sup> September, 4/11 October – Harvest Lunches  
 30<sup>th</sup> Sept/1<sup>st</sup> Oct – Beer Festival  
 1<sup>st</sup> Dec Christmas Lunch  
 Beginning 5<sup>th</sup> December – Pantomime  
 17<sup>th</sup> Dec Carol Singing

## 25 Any other Business

Roger felt that there had not been the opportunity to thank Alan Gallimore for all his years of service for the Church. He proposed that we invite him back to a service and have a 'bun fight' after the service. Roger will liaise with Graham to make arrangements with Alan's daughter. Glenys Kendal volunteered her help with catering arrangements.

**RE/GR**

**Ref****Action****26 Date and time of next meeting**

The next PCC meeting will be held on 16<sup>th</sup> March 2011 in the Sturrock Room at 7.30pm

The meeting closed at 9.50 with the Grace.

Christine James  
PCC Secretary