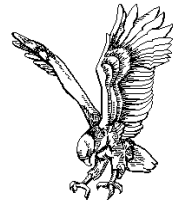


Parish of St. John the Divine – Rastrick



Vicar: Rev Matthew R Pollard
1 Vicarage Gardens, Rastrick, Brighouse, West Yorkshire HD6 3HD

Telephone: (01484) 713386

Minutes of the meeting held on Thursday 20th October 2011

Present:

Rev. Matthew Pollard (Chairman)	Richard Mason
Rev Stephen Hannam	Soo Sykes
Christine James (minutes)	David Marshall
Alan Hoggard	Barbara Rukin

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1 Opening Prayer

Rev. Matthew Pollard led the meeting in Evening Prayer. Rev Stephen Hannam read a reading from Acts 24 vs 1 – 23.

2 Apologies for Absence

Apologies were received from Glenys Kendall, Trevor Lewis, Dianne Bates, Roger Ellis, Christine Whittaker, Jane Foley and Hilary McCarthy

Minutes of the 15th September Meeting

3 Rev Matthew Pollard asked for proposals to accept the minutes as a true record. This was proposed by Barbara Rukin, seconded by David Marshall and passed with two abstentions from members absent at the last meeting. Matthew Pollard signed the minutes, which can now be published.

4 Matters Arising from the above

Organ Tuning. Andrew Carter will carry out the tuning this week.

Missions and Charities Report. The report will be published in the magazine if approval of allocation is given at this meeting.

Health and Safety The Hall kitchen was passed as satisfactory.

5 Art Weekend

Barbara Rukin reported on the position regarding the art weekend and its possible postponement until May 2012. Matthew Evans feels that it is the end of the season for exhibitors and Cynthia Smith who may have helped with the organisation is going into hospital. It was pointed out that Matthew Evans is able to do the networking of artists but more people need to become involved and the event published well in advance. The possibility of including a craft event and maybe involving 6th form students and the wider congregation was a possibility. Barbara Rukin, Stephen Hannam and Graham Readshaw agreed to form a group to take these suggestions forward. A proposal that a Church coffee morning on Saturday 12th November should go ahead and the art weekend on November 12th 2011 be cancelled was proposed by Barbara Rukin, seconded by Alan Hoggard and was passed with one abstention. Barbara will appeal in the Church magazine for offers of help to organise a future Art Festival.

6 Heating

Invoices for approx £1400 have been received from Mallinson's for work done and servicing the heating. Mallinson's have informed us that some

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<p>parts for the boiler are obsolete and that parts that are available have to be converted to fit our boiler, which is expensive. It was decided to ask Clifford Coopers of Elland for a second opinion to see if the boiler is fit for purpose and for costs to maintain it on an annual or service agreement and for how long. It will then be discussed as to the boilers life expectancy. Matthew will contact Coopers.</p>	MP
<p>7 Entertainment Licence Graham Readshaw has completed the application, which will go to Stuart Whittaker before being sent to Calderdale Council within the next 2 weeks.</p>	
<p>8 Hall Floor To be carried forward to November's meeting, as advice is needed from Robert Beaumont.</p>	
<p>9 Drains DVD The DVD has now been found but will not play, as it is either blank or corrupt. Graham will lift the drains cover on Saturday as the cleaner has reported a smell in the toilets. There is a concern that there may be a back up again.</p>	GR
<p>10 Correspondence New Organist. Sam Hardcastle, the Grandson of Sheila Hardcastle has approached Pam Dimbelby with an interest in playing the Church Organ. Vulnerable Adults Training. To be held 17th November at Church House. As Child Protection Officer, Christine James commented that she felt that Child Protection is only a small part of 'Safeguarding', which encompasses a much broader area. Matthew will contact Jenny Price to arrange for her to speak to PCC members and other interested parties regarding this matter. Plea to support the College of St Barnabas. To be passed on to Mission and Charities Committee. Letter from David Knox. Referring to the 2010 Finance Act and gift aided monies there will be a new declaration form for all new PCC members to declare they are 'fit and proper' persons to act as Trustees. These are to be kept in the Church safe for 4 years after their term of office. Existing PCC members will have to sign in due course. Letter from Dean of Wakefield Cathedral. Inviting the congregation to buy a "share" in the cathedral to contribute to its re-ordering fund. Invitation declined.</p>	MP
<p>11 Missions and Charities Report. This report had been circulated to members. Matthew asked the Council to approve the allocation of monies.</p> <ul style="list-style-type: none"> • The Colt Project (a charity in Elland dealing with people with addiction issues), £150 • Toy Box (Guatemalan co-operative working with street children), £300 • Traidcraft Exchange (the charitable arm of the movement to promote fair trade), £200 • The Bible Society, £200 <p>This was approved with all in agreement. A member noted that local older people seem to be ignored and asked if they could be considered in the future. The Advent appeal will be for the Salvation Army and serving bacon butties on Advent Sunday will launch this. Lent Appeal 2012 will be for Laura Crane and Forget-me-not Trust.</p>	

12 Treasurer's report/Finance

Richard Mason reported that excluding monies raised from the Beer Festival, the Church deficit was running at around £1,000 per month. Most of the planned events had already happened. The Hall account was in line with the budget. The Beer Festival has been a financial success and the Mission and Charities Committee will discuss the allocation of £1,000 from the profits. The Finance Committee will discuss whether the remaining £3,000 should be declared as restricted or un-restricted funds and will report back at November's meeting. It was noted that as the Beer Festival was a PCC event that in future years the PCC should decide how the money should be allocated with suggestions from the Beer Festival committee. Matthew will thank all those involved via the magazine. He has personally written to thank committee members.

Richard is to obtain external quotes for the Fire doors.

13 Replacement for Treasurer

There have been offers to collect cash, banking, provide figures for monthly and yearly accounts but no one for reporting and accounts.

14 Cleaner/caretaker

Matthew, Alan Hoggard and Richard Mason will progress this issue regarding caretaker responsibilities. Richard has had contact with Jane Foley's neighbour who has shown an interest in the position.

MP/AH
/
RM

15 Summer Club

The PCC will ask the Core Group to re-prioritise work with children. It was acknowledged that this needs reviewing as one family has stayed away during the Summer, as there was no provision for children.

16 Fund Raising/ Reports from sub-committees.

Marketing the Church Hall. Leaflets in hand. Still requiring details of hire charges for the Hall. It should be noted that Rastrick Bowling club offers their room free of charge but can make money at the bar.

17 Growing together in Rastrick.

Barbara Rukin reported on the meeting. Christmas cards with details of Church services are to be printed. As Christians in the community a Nativity scene will be displayed at the Co-op in Field Lane. Upper Edge Baptist is moving to the Calderdale Circuit. New Road is celebrating its 175th Anniversary on July 1st 2012. The York Course will be used for the Lent Groups. Items previously saved for sending to Mara are now to be collected and sent to the Drop in Centre in Halifax.

18 Churches Together in Brighouse and Rastrick

Barbara reported on the meeting. Amongst the items discussed were Christmas posters to be kept as in previous years and that the Food Hygiene Course can now be accessed on-line. Volunteers are required as 'greeters' for Turning Point.

19 Deanery Synod Meeting

Barbara reported on the meeting at which the Dean of Wakefield Cathedral spoke about the history of the Cathedral and work, which is being undertaken to bring the cathedral into the 21st Century. £3.5 million is needed of which £1.5million has been given from the lottery. Churches are to be

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asked to contribute to a 'share scheme' at £250 per share. Fr. Stephen Spencer, who is to become the Mara link officer, talked about his visit to Mara, which he had undertaken as part of Bishop Stephen's team. Terry Swinhoe will stay at Greetland and West Vale for the next 4 years. In Ripponden 4 Churches are to transfer to Elland Deanery from Halifax Deanery and the Team Parish of Elland will become a United Benefice.

20 Health and Safety

Barbara handed the Completed Health and Safety documents to Matthew for **MP** checking before filing. Matthew thanked Barbara.

21 Dates for the Diary/fundraising

20th Nov Turning Point AGM Martin House 7.30pm

12th Nov Coffee Morning

19th Nov Table Top Sale

27th Nov Bacon butties (Missions and Charities)

27th Nov Advent Service of Light 6.30pm

1st Dec Christmas Lunch

Beginning 5th December – Pantomime

15th Dec Woodhouse School Carol Service (am)

17th Dec Carol Singing at Sainsbury's

18th Dec Accord Singers Concert 7.30pm

2012

10th Jan Mission and Charities Vicarage 8.00pm

22nd Jan United Service – Week of Prayer fro Christian Unity

24th Jan Churches Together in Rastrick - St John's 7.30pm

29th Jan Bacon butty breakfast (Wednesday Nighters')

1st Feb Deanery synod

18th Feb Prayer Breakfast St.John's

2nd May Churches Together AGM Clifton Methodist 7.30pm

12th May Prayer Breakfast New Road

26th June Deanery synod

14th July Prayer Breakfast St Matthew's

24th Sept Churches Together Central Methodist 7.30pm

6th Oct Prayer Breakfast Upper Edge

18th Oct Deanery Synod

Hall bookings for November have been circulated to members. Rod to be informed that the Art weekend has been cancelled

22 Any other business

The Car park now has new lights and the Church lights are to be replaced by low energy bulbs as required.

A member commented that Barbara's reports had had to be rushed due to the length of the meeting. In future reports from other meetings will be placed higher up the agenda.

23 Date and time of next meeting

The next PCC meeting will be held on 17th November 2011 in the back room at 7.30pm

The meeting closed at 9.55pm with the Grace

Christine James

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PCC Secretary

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