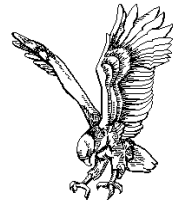


# Parish of St. John the Divine – Rastrick



Vicar: Rev Matthew R Pollard  
1 Vicarage Gardens, Rastrick, Brighouse, West Yorkshire HD6 3HD

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## Minutes of the meeting held on Wednesday 18<sup>th</sup> May 2011

### Present:

Rev. Matthew Pollard (Chairman)	Roger Ellis	Glenys Kendall
Richard Mason	Christine Whitaker	Hilary McCarthy
Christine James (minutes)	Jane Foley	Dianne Bates

- | Ref  | Action           |
|--|------------------|
| <p><b>1 Opening Prayer</b><br/>Rev. Matthew Pollard led the meeting in Evening Prayer for Easter Season including a reading from Luke 3: v15 -22 read by Hilary McCarthy.</p>  |                  |
| <p><b>2 Apologies for Absence</b><br/>Apologies were received from Soo Sykes, Simon Day, Barbara Rukin, Trevor Lewis, Graham Readshaw , Rev Stephen Hannam and David Marshall.</p>   |                  |
| <p><b>Minutes of the 20<sup>th</sup> April Meeting</b></p>   |                  |
| <p><b>3</b> Rev Matthew Pollard proposed that the minutes were accepted. These were passed with 1 abstention from a member who was absent from the April meeting. Rev. Matthew Pollard signed the minutes, which can now be published.</p>   |                  |
| <p><b>4 Matters Arising from the above</b><br/>On behalf of the PCC, Matthew thanked Jane Foley for taking down the tree and to Peter Cartwright for the removal of the stump.<br/>Roger Ellis reported that there had been a good response from the congregation to the 'gardener fund'. Monies received will cover the funding for 2011. There is a deadline of the 30<sup>th</sup> May for donations to be received. The gardener has started on the precinct and work is progressing well. This will be monitored and reviewed at PCC in July.</p> | <b>PCC</b>       |
| <p><b>5 Articles of Inquiry</b><br/>Christine James has made a start on the form filling which should to be submitted by 31<sup>st</sup> May. Roger Ellis and Christine will contact the relevant people, still required to sign the form, at Church next Sunday. The finances will still need to be entered as they are still to be signed off.</p>   | <b>CJ<br/>RE</b> |
| <p><b>6 Correspondence</b><br/>Matthew read correspondence from Sgt. Julian Hartley of Calderdale police, setting out a 'Faith Watch Scheme' to help prevent crimes around faith buildings and promote safer neighbourhoods. As we have increasingly become a target for criminals in the last few years and information from our insurers suggests that the Church is at high risk, the Council agreed to progress with the proposals. Jane Foley agreed to be our co-ordinator and will contact Sgt Hartley.</p>                                     |                  |
| <p><b>7 Churches together in Brighouse and Rastrick</b></p>  |                  |

Matthew read a report from Doreen Davies on the meeting held on 11<sup>th</sup> May. Doreen reported that the group has a new minutes Secretary. Turning point has a new co-ordinator and requires more volunteers for 'meet and greet' duties. Carol Singing at Sainsbury's Saturday 17<sup>th</sup> December. Finance is healthy with a balance of £274.85. Refund of £56.86 from R.H. School for each Church, from Celebrating Rastrick. Doreen will give our cheque to Richard Mason. The cross on Round Hill has been damaged but it was felt that a protestor and not vandals had caused this. Rev Stephen Spencer will preach at the Pentecost Service at St Matthews. Barbara Rukin will liase with St Matthews regarding the faith tea. Booklets, based on Bible Fresh packs to be handed out at Brighthouse Gala. Envisaged that the Week of Prayer will probably be June/July 2012 and run for 5 weeks. A service for all the churches to celebrate Harvest together is to be held on 2<sup>nd</sup> October at St Martin's.

### 8 **Accord Singers concert**

The Accord singers have contacted Graham Readshaw expressing their willingness to perform another concert in Church. This was discussed as another fund raising event to be held 18<sup>th</sup> December. Tickets will be £6.00 to include one glass of mulled wine and a mince pie. Extra wine would be available at an extra charge. Proceeds will be split 50/50 with the Accord Singers. Hilary McCarthy will contact Trevor Hiles to confirm and make necessary arrangements.

### 9 **Invitation to Allen Gallimore**

Allen has been invited back to a service on Sunday 12<sup>th</sup> June. We will provide wine and nibbles after the service. Glenys Kendall will organise the nibbles.

GK

### 10 **Request from Oriel Kelly**

PCC agreed to Oriel's request to borrow cutlery, crockery and tables for the BBQ to be held on 12<sup>th</sup> June for Mara.

### 11 **Refuse Bins**

Roger reported that he had been in contact with Calderdale council regarding Council Bins. A Standard commercial size bin would cost a 'one off payment' of £300. They will collect weekly and also provide two household wheelie bins for environmental use. Initially they would be positioned outside the back entrance to the Hall. This would be monitored when in use. Grants may be available and could be applied for once the bin had been purchased. Julia Tum will be asked to look at the grant forms. Roger pointed out that at present the cleaner and her husband have to take rubbish to the tip, which is not acceptable. The Council unanimously agreed to go ahead with the purchase of the bin.

RE

### 12 **Treasurer's Report/Finance**

Richard Mason stated that although the examined accounts were not available for the APCM, the Examiner would now sign them. There has only been a small adjustment on a balance sheet, the remainder of the accounts stay the same as shown in March. Richard stated that the finalised accounts would be circulated to PCC members and asked the Council to give authority for himself and Matthew Pollard to sign off the accounts if there had been no objections from members within 7 days. This was proposed by Roger Ellis, seconded by Christine Whitaker and passed with no objections. An Extra Ordinary meeting of the Parish will be arranged for the 19<sup>th</sup> or 26<sup>th</sup> of June

2011 after 21 days notice has been given.

### 12a Electoral Roll

Richard reported that there had been 4 applications to the electoral roll. These applications were from members who were habitual worshippers but were not in St John's parish. The applications were from Shona Smaldon, Alison Bramon, Audrey and Barry Belcher. All four persons fulfil the criterion and will be accepted. The total number of people on the electoral roll stands at 105.

### 13 Fund raising/ Reports from sub- committees

*Beer Festival.* Roger reported that people are contributing well and that arrangements are on target. There will be an article in the Parish Magazine to advertise the event.

*Marketing the church Hall.* It was noted that the letter given out to people hiring the hall, setting out terms and conditions, needs reviewing. The Marketing Group will be asked to look at the hiring agreement.

*Grouping of sub-groups.* These were reviewed and it was agreed to look at combining the Regular Giving group and the Thank you letters group as their roles seem similar.

Group members

*Parish Gift Day (Now Beer Festival):* Matthew involved and members of the congregation. From PCC: Barbara Rukin, Roger Ellis, Hilary McCarthy, Glenys Kendall, Jane Foley

*Encouragement of Regular Giving:* Those involved: Finance Committee, Alan Hoggard, Stephen Hannam, Trevor Lewis

*Thank you letters:* Richard Mason, Pat Lee, Christine James

*Marketing the Church:* Matthew Pollard, Soo Sykes, Dianne Bates

*Promotion of Church Hall;* Simon Day, Graham Readshaw, Christine Whitaker

### 14 Organ Fund

Matthew reported that he was still waiting for a second quote for the re-leathering of the bellows. This is a requirement for application of grants. Matthew is also seeking clarification as to whether a faculty is required.

### 15 Health and Safety

Nothing to report.

### 16 Core Group

Dianne Bates reported for the Core group. The Away Day at Heatherwood is to take place on 18<sup>th</sup> June. There are to be House groups running for 4 weeks in June at Jane Foley's and Richard and Pat Mason's homes. These will be Bible studies from Acts. Rev Stephen Hannam will be leading monthly reflections in Church. The Core group has been looking at ways to promote Prayer ministry and the Prayer corner in Church. They have also discussed improving communications and sharing information between other Churches. The Hospitality event is arranged for Tuesday 21<sup>st</sup> May.

**17 Child Protection Review**

Christine James reported that she had looked at our existing policy and the model Child Protection Policy for Parishes from the Wakefield web site. She has produced a new draft policy combining both policies to suit our needs. These have been sent to Matthew for feedback before circulating to members. Jane Foley has looked over the policies and also our Code of Good Practice. Jane felt that the guidelines suggesting what to tell a child if they talk to us about abuse, needs altering. Members discussed this issue and it was agreed to amend the paragraph. Matthew thanked Jane and Christine

**18 Dates for diary/fundraising**

21 <sup>st</sup> May	Music concert
24 <sup>th</sup> May	Hospitality Evening
25 <sup>th</sup> May	Mothers' Union Coffee day. 10.00-12.00 and 19.00-21.00
25 <sup>th</sup> May	Wednesday Nighters open evening. Humorous talk – Liquorice
12 <sup>th</sup> June	Wine and Nibbles after Church for Allen Gallimore
12 <sup>th</sup> June	Mara BBQ 1.30 – 4.00pm 8, Healey Wood Gardens
12 <sup>th</sup> June	Pentecost Service at St. Matthews
18 <sup>th</sup> June	Away Day – Heatherwood
8 <sup>th</sup> July	St. John's Voices Concert
10 <sup>th</sup> Sept	Afternoon Tea (Mothers' Union)
20/27 <sup>th</sup> Sept, 4/11 October	– Harvest Lunches
30 <sup>th</sup> Sept/1 <sup>st</sup> Oct	– Beer Festival
2 <sup>nd</sup> Oct	Churches Together, Harvest Festival
12 <sup>th</sup> Nov	Art Exhibition
19 <sup>th</sup> Nov	Table Top Sale
1 <sup>st</sup> Dec	Christmas Lunch
Beginning 5 <sup>th</sup> December	– Pantomime
17 <sup>th</sup> Dec	Carol Singing
18 <sup>th</sup> Dec	Accord Singers Concert (to be confirmed)

**18a Hall Bookings**

June Hall bookings from Rod have been circulated.

Regarding Hall bookings, Roger said that Rod has had to lock up on a number of occasions and that lack of communications regarding the emptying of the sani-bins is causing concern. It would be helpful if the driver phoned in advance.

The Calligraphers who hire the Hall on Saturdays have been made aware that the Beer Festival is taking place on 1<sup>st</sup> Oct. Unfortunately they had booked a 'world famous calligrapher' to speak to them on this date but are willing to relocate to Upper Edge.

**19 Photocopier****GR**

Margaret Ellis has had problems whilst copying the newsletter. Graham has been informed and is dealing with the problem. This will be discussed at the June PCC meeting.

**21 Date and time of next meeting**

The next PCC meeting will be held on Wednesday 15th June in the Sturrock room at 7.30pm

The meeting closed at 9.25pm with the Grace

Christine James  
PCC Secretary

