

Calderdale Community Forum Annual General Meeting

17th July 2008
Maurice Jagger Centre, Halifax

Minutes of meeting



Present

Ralph Jennings (Project Colt)
Michael Bailey (Cartwheel)
Ian Watson (CAB)
Margaret Spencer (Project Colt)
Dave Cooper (Rastrick Youth Forum)
Jo Lodge (Neighbourhood Employment Team)
Karen Arnold (C'dale Women's Centre)
Megan Vickery (CFFC)
Pete Lidster (Richmond Fellowship)
Steve Duncan (CFFC)
Lynne Holden (Voice)
Geoff Thompson (Brighouse Forum)
Mohammed Aslam (HIMMAT)
Malcolm Keilty (C'dale Community Coaching)
Karen Goddard (Barnardos)
Irene Naylor (B'house and District Community Forum)
Soo Nevison (VAC)
Mark Woodhead (AFC)
Sophie Johnson (LifeLine)
Tony Wilkinson (Samaritans)
David Griffiths (Ex Service Users Forum)
John Shepherd (Action Halifax)
Angela Evans (CWC)
Jean Hoggard (Noah's Arc Counselling)
Jayne Leach (CCF)
Laura Able (CCF)
Kala Wild (CCF)
Clare Jones (CWC)

Item	Action
<p>1. Welcome and apologies Welcome by Clare Jones (Acting Chair) Apologies; Andy Mews (Acorn Centre), Nancy White (Acorn Centre), Moahar Shaban (BME Network), Alan Duncan (CMBC), Paul Blakey (Street Angels), Adele Coll (Christians Against Poverty), Liz Broadley (Ovenden/Mixenden Initiatives), Mary Seaton (Ovenden/Mixenden Initiatives), Paul Brannigan (Kerbside) Lucette Beales (Calderdale Coalition of people with disabilities)</p>	
<p>2. Minutes of Last Meeting Section 8 'Presentations- Brighthouse and Community Forum' initials should read IN (Irene Naylor) and not EN. Minutes otherwise agreed as true record.</p>	
<p>3. Coordinator & Annual Reports JL introduced herself as Coordinator, and gave report on last year. Strengthening of sector. Links growing between CCF and VAC. Involvement of CCF in LSP systems. CCF role in LAA monitoring and the event in Feb looking at LAA. Introduced PO as new Communications Worker at CCF.</p>	
<p>AE gave report on C&YP Sub Block and networks. Role in representing VCS in statutory partnership working and with seat on joint commissioning group. Calderdale funding 'Children's Workforce development' bid brought in £20,000 over 3 years to support sector around government initiatives. C&YP organisations working well together. AE thanked KW and JL for their work.</p>	
<p>LA gave Health Development report. March to September trial project getting groups to deliver on 3 key targets; breastfeeding, alcohol reduction and weight management. Breastfeeding hasn't got target targets- emphasis on promotion of breastfeeding. VCS has delivered over a third of target for alcohol. Targets now added; participation in sport (good response from sector) and return to work. CJ thanked LA for her hard work, and way she had adapted to changes in her role.</p>	
<p>4. Finance Report CCF financially responsible for self. CJ thanked SN for Basis money and SB for HBoS funding secured for CCF. MW gave out accounts and gave overview of income and expenditure.</p>	

<p>Excess to be spent in current year. Proposed assets to be transferred to CCF Limited Company. Accounts to go to Lindley Adams once accepted by AGM. Accounts and proposal agreed by those present.</p>	
<p>5. Chairs Address CJ reviewed last year. CCF making an impact. Effectiveness of Sub Black System. Restructure of Calderdale Forward. First LAA for Calderdale. Been a steep learning curve. Can now take stock. Developments to be taken forward.</p>	
<p>6. Votes on proposals CJ outlined proposal for CCF to become a company limited by guarantee.</p> <p>(a) 'It is proposed that the memorandum and articles of CCF Limited be accepted'. CCF Ltd not the 'brand' but for use on cheque book and accounts. Vote taken. Unanimously agreed.</p> <p>(b) 'It is proposed that CCF becomes a company limited by guarantee by transferring it's assets to CCF Ltd and subsequently winding up as an original organisation' accepted as members of CCF Ltd.' Assets to be transferred. Vote taken. Unanimously agreed.</p> <p>(c) 'It is proposed that the members of CCF become accepted as members of CCF Ltd.' Vote taken. Unanimously agreed.</p> <p>(d) 'It is proposed that CCF Ltd becomes a registered charity.' Vote taken. Unanimously agreed.</p> <p>CJ thanked the meeting.</p>	
<p>7. Appointment of Trustees CJ proposed all nominated be accepted. Vote taken. Unanimously agreed. CJ gave congratulations. First meet Monday 21st July 2008, 4pm at VAC to elect officers.</p>	
<p>8. Changes to management structure CJ outlined proposal to separate management group into governance and strategic functions. Proposal to disband management group and change to a strategy group and management group. Discussion to clarify roles. Vote. Proposal accepted in principle. Meeting Monday 14th July 2008, 4pm at VAC to discuss terms of reference.</p>	
<p>9. Vote of thanks Thanks to reps, management group, network development officers, JL, VAC, SN, cross sector partners, organisers of AGM, members present. AE asked for thanks to CJ.</p>	